

NGB / CSP ENGAGEMENT

Regional NGB Forum

15.12.09

OUTCOMES

- CSP / NGB national engagement process
- The role of CSPs to support NGBs
- Core Offer from regional CSPs
- Services outside of the Specification
- Regional / local engagement process

2009 – 2013 Funding Package

- **Sport** England
- £400m, 2009 – 2013
- 46 Sports
- £60m for the Football Foundation
- £16m for Coaching

Whole Sport Plans

GROW (15% of investment)	<ul style="list-style-type: none">• One million more adults taking part in sport by 2012/13• Helping more young people access 5 hours of sport each week
SUSTAIN (60% of investment)	<ul style="list-style-type: none">• More people satisfied with the aspects of sport that are important to them• 25% fewer 16 to 18 year olds dropping out of at least five selected sports
EXCEL (25% of investment)	<ul style="list-style-type: none">• Well defined, appropriate talent support systems for each sport so that more talented performers move onto elite programmes

The Role of CSPs to support NGBs

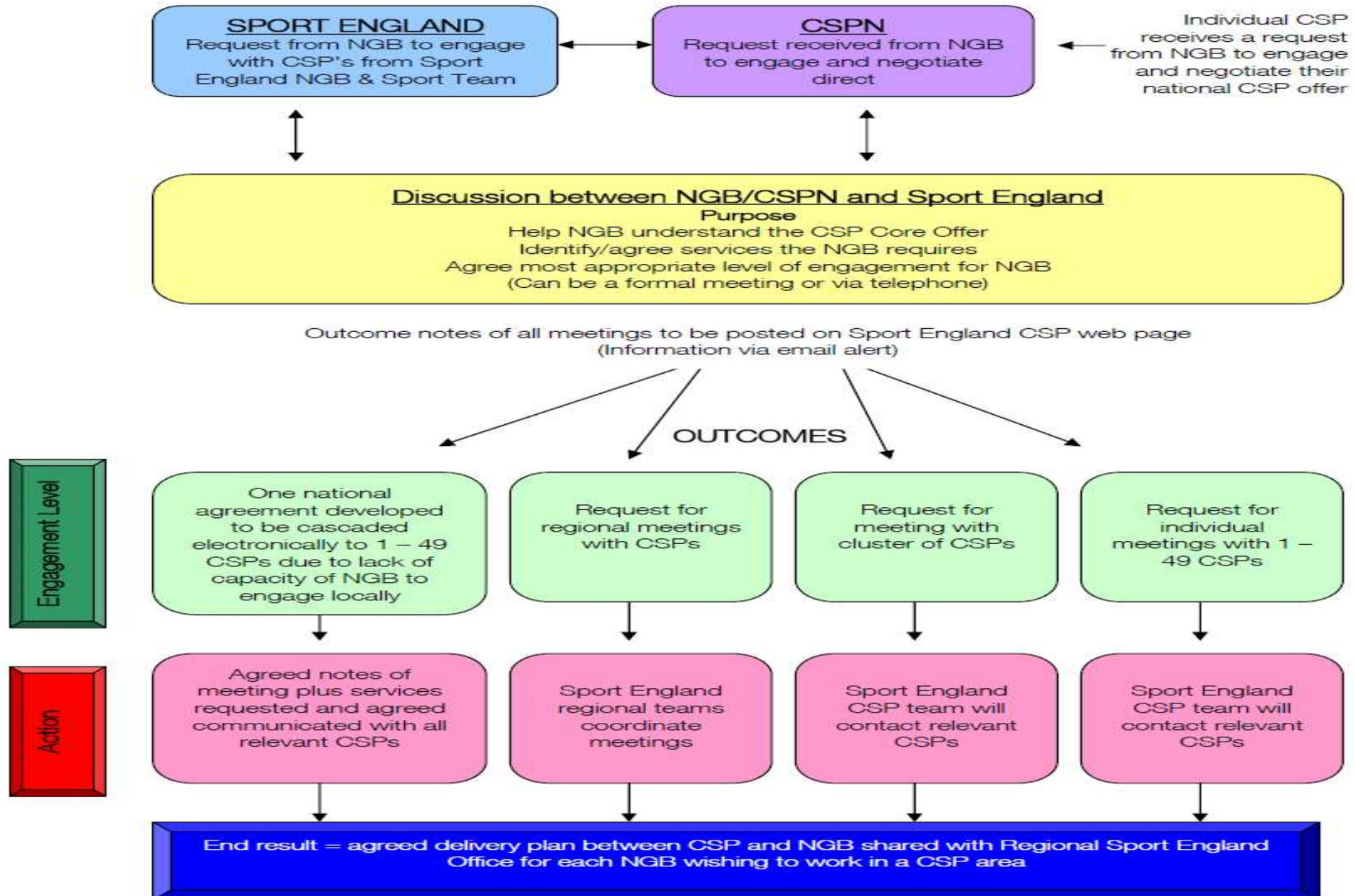
- £200K to 11/12. Year 3 in principle
- Core Services Specification
 - Wide Ranging
- CSP / NGB engagement process
 - National meetings with Sport England
 - Indication of how / who / what services
 - Regional / County meetings to clarify
 - Local partnership agreements
- Regional approach **More later on this**

Key systems and tools

- Engagement flowchart
- CSP Engagement matrix
- Core Services specification
- Delivery template for core services
- *<http://www.sportengland.org/search.aspx?query=CSPS>*

Flow Chart for National Level CSP/NGB Engagement

This document outlines the process for engaging with NGBs to agree their national approach as well as ways in which Sport England and CSPN will work together to communicate this effectively with all 49 CSPs.



Summary of NGB uptake of engagement process with CSPs

KEY

STATUS - i.e. where the sport is in terms of engagement with the CSP cascade process.	
	NGB not engaging with CSPs yet
	NGB currently engaging at national level, not yet ready to work locally with CSPs
	NGB completed national process, ready to engage locally
	NGB engaging with individual CSPs outwith the designed process

DETAIL

	Information previously supplied to CSPs
	New information

	ANGLING	ARCHERY	ATHLETICS	BADMINTON	BASEBALL/SO FTBALL	BASKETBALL	BOCCIA	BOWLS
STAT US*	GREEN	AMBER	GREEN	GREEN	AMBER	GREEN	GREEN	GREEN
DETAIL	Engagement should be continuing along the lines outlined in the meeting notes. Details of their whole sport plan can now be accessed at the following link; http://www.anglingtrust.net/page.asp?section=408&sectionTitle=Angling+Whole+Sport+Plan+2009%2D13	Notes of meeting held on 18 September now available. These outline the current position of the NGB and its intentions around working with CSPs.	Core services required of CSPs set out in the Athletics document 'what we are going to do and how we will do it'. The NGB may wish to request additional services at local level through local negotiation. National meeting held on 3 September - meeting notes now available on this spreadsheet. Agreed that discussions between Club and Coach officers at local level should continue, and delivery arrangements agreed.	Notes of meeting held between CSPN/SE and NGB on 9 Sept have been prepared. These are currently with the NGB and pending agreement with their regional manager team on 25/26 November at their meeting. For now, the NGB is happy for meetings to take place between the CSPs and Regional officers.	Meetings held on 14 September and 21 Oct between NGB/SE and CSPN. Meeting notes prepared and pending NGB approval.	National meeting held with the NGB 13 August 09. NGB clear on which services it wants from core. They want CSPs to keep working with them. Many have already started working with the NGB to look at hosting officers. The spec requirements will be agreed with the NGB as soon as annual leave is over (early Sept) and the NGB will then proceed to local delivery arrangements through either the local basketball development officer (for those CSPs with one) or the Regional Manager. Any questions or queries should be sent to Sam Spare. NOTES NOW AVAILABLE.	National Meeting held on 25 August. The notes of this meeting are now available detailing which CSPs the sport wishes to work with in year one.	Notes of NGB meeting available on this spreadsheet. Bowls are currently working on developing the Bowls Alliance, the umbrella Governing Body for the Sport and the 09-13 plan which is due to commence delivery from April 2010. In the meantime the NGB would like CSPs to work with them where approached to support local issues that are important to the sport.
Meeting Notes	Meeting Notes Click Here	Meeting notes click here	Meeting Notes Click Here	Pending	Pending	Meeting Notes Click Here	Meeting notes click here	Meeting Notes Click Here
Date	24-Jul-09	19-Nov-09	07-Sep-09	19-Nov-09	28-Sep-09	28-Sep-09	14-Oct-09	01-Dec-09

COUNTY SPORTS PARTNERSHIP (CSP) CORE SPECIFICATION INTERPRETATION GUIDE

Sport England has worked closely with a working group from the County Sports Partnership Network (CSPN) to develop a process and set of tools to support National Governing Body (NGB) and CSP Engagement.

The CSP Core Specification Interpretation Guide is one of the tools which has been developed to:

- Provide a clear definition of the specification which sets out the minimum services which the NGBs and Sport England (SE) can expect from all 49 CSPs.
- Seek to avoid differing interpretations of the Final CSP Core Specification by the 9 SE regional teams, 49 CSPs and 46 NGBs.
- Provide the basis for the CSP Performance Measurement Framework through which any issues around delivery can be addressed

It should be noted that the CSP's ability to deliver the services will depend, to some extent, on the information provided at the CSP level by the NGBs and SE.

Business Objective	Services delivered consistently through CSPs	NGB's and Sport England can expect the following (as a minimum) from all 49 County Sports Partnerships
1.0 Deliver cross-sport services to meet NGB priorities and specific services for Sport England	1.1 Connecting NGBs to the CSP area <ul style="list-style-type: none"> • The CSP will gather and analyse detailed information concerning each NGB's priorities for the area e.g. which clubs will be focus clubs, how many within the area, etc. (This will be achieved through headline information provided by Sport England regions and one to one meetings with all NGBs that wish to work in the CSP area, at the request of each NGB). 	<ul style="list-style-type: none"> • Using information provided by Sport England, the CSP will have an understanding of what the 46 NGB's are seeking to deliver across the CSP area and the CSP will consider which partners will need to be involved in helping the NGBs deliver their interventions/priorities. Note that not all NGBs will be seeking to work in all CSP areas. • CSP will need to have a process in place for 1:1 communications with NGB's (this could include meetings, e-mail, phone call etc) to discuss their plans for the CSP area in

CSP/NGB Meeting Prompt Sheet

The document 'Process and Tools to support NGB/CSP Engagement' sets out the tools to be used at the NGB/CSP engagement meetings.

The purpose of this prompt sheet for use during NGB meetings is to ensure that key messages and questions posed to NGBs by Sport England and CSPs are consistent.

Please note it is likely Sport England may be involved in all meetings except the 1:1 sessions between NGB/CSP and will have a coordination role.

1. Overview of NGB (use 'NGB 09-13 Summary' document and 'NGB/CSP Timelines for Engagement' document)
 - a. Is it clear what the interventions/priorities are?
 - b. Is it clear how the NGB will deliver?
 - c. Is it clear where they want to deliver and when?
 - d. Is BSF included as a priority and if so has the NGB/CSP a good understanding of BSF, or would they like to meet with the Sport England BSF Team (this will help SE identify training needs)?
2. Discuss the NGB's plans for the CSP area(s)
 - a. Is it clear what and where they will be delivering
 - b. Is it clear how they will deliver

Delivery Plan Template for Core Services

This is a standard template for setting out the Core Services the CSP will provide towards delivery of NGB 09 – 13 plans at local level.

Completed copies of this document should be forwarded to the relevant Sport England Region FAO the Relationship Manager Community Sport.

This document should be completed following one to one engagement between the CSP and the NGB.

County Sports Partnership	
National Governing Body	

	Name of Officer	Position Held
County Sports Partnership		
National Governing Body		

Service	Detail	Link to NGB intervention

Core Services Specification

1.0 Provision of cross sport services for NGBs

CSP will Signpost / Introduce NGBs to Key Partners

Detail

- CSPs to provide networking opportunities for the partnership.
- CSP to be responsible for communicating NGB priorities and interventions to other partners in the partnership.
- CSPs to make NGBs aware of potential opportunities in the partnership.
- CSP to ensure engagement between key priority groups and the NGBs.

Core Provision

- CSP to provide regular Forum and / or networking opportunities with SSPs, LAs and other key partners.
- CSP websites to provide contact information, key local sports partners to facilitate discussions in relevant forums.
- CSP websites to communicate NGB priorities and information on the shared delivery plan.
- CSP partners, contacts, roles and responsibilities outlined on website.

Core Services Specification

1.0 Provision of cross sport services for NGBs

CSP will Signpost / Introduce NGBs to Key Partners

Detail	Core Provision	Extended Offer
<ul style="list-style-type: none"> •CSPs to provide networking opportunities for the partnership. •CSP to be responsible for communicating NGB priorities and interventions to other partners in the partnership. •CSPs to make NGBs aware of potential opportunities in the partnership. •CSP to ensure engagement between key priority groups and the NGBs. 	<ul style="list-style-type: none"> •CSP to provide regular Forum and / or networking opportunities with SSPs, LAs and other key partners. •CSP websites to provide contact information, key local sports partners to facilitate discussions in relevant forums. •CSP websites to communicate NGB priorities and information on the shared delivery plan. •CSP partners, contacts, roles and responsibilities outlined on website. 	<ul style="list-style-type: none"> •Quarterly One to one meetings with NGB Officers. •Quarterly NGB Forum and Twice yearly Networking events. •‘Micro’ websites available to NGB (or County Development / Action Groups).

Additional Services

- Commissioned to deliver other programmes & services outside of Core Specification
- Sport Unlimited
- Coaching Services
- Step into Sport
- Recruit into Coaching

Regional / Sub Regional Engagement Process

- By county or by region?
- Timescales
- Use Sport England tools??
- NGBs need to articulate their requirements
- NGBs need to brief CSPs on planned programmes and interventions